Use this interviewing tool to guide your interviews with confirmed or probable cases of COVID-19. This tool will assist with collecting critical clinical information on the case (this page) and risk activities & group settings of concern (pages 2-4) as well as identifying the case's close contacts for follow-up (page 5). Instructions, Infectious Period Calculation Tool and Extra Notes Space are available on pages 6 & 7.

Interview Date: MAVEN ID#:					
Patient Demographics: (Demographic of	Questic	on Package & Participants Tab in MAVEN)			
Patient Name:		Date of Birth//			
		Email Address:			
Address:					
(Street)		(Apt #)			
		State & Zip:			
If case is enrolled at/works/or lives at any of the following (Chil in MAVEN and on the following Pages.	ldcare, K-	12, College, Congregate Setting): Be sure to Update Risk Question Package 5			
Race: Asian Black White Unk	Is Cas	e a Healthcare Worker? 🗆 Yes 🗆 No 🗆 Unk			
□ American Indian/Alaska Native	Occı	upation:			
☐ Native Hawaiian/Other Pacific Islander	Emp	loyer:			
Hispanic, Latinx, or Spanish Origin:		ition:			
□ Yes □ No □ Unk □ Refused		e Last Worked://			
Gender: □ Male □ Female □ Trans □ Unk		Work In MA State			
Disability: □ No □ Unk □ Yes		le Employers? No : Yes :: (Use Notes Page to Document)			
		te Employers. No a result (ose notes) age to oscumently			
Clinical Questions: (3. Clinical Question	Packag	ge in MAVEN)			
Did Patient Have Symptoms? Yes No Unk Symptom Onset Date:/ • Abdominal Pain Yes No Unknown • Chills Yes No Unknown • Cough Yes No Unknown • Cough onset Date:/ • Diarrhea Yes No Unknown • Difficulty Breathing/ Shortness of Breath Yes No Unknown • Difficulty Breathing/ Shortness of Breath Yes No Unknown • Fever Yes No Unknown • Fever onset Date:/ • Highest temp: • Fever duration (days) • Headache Yes No Unknown • Loss of Appetite Yes No Unknown • Loss of Smell and/or Taste Yes No Unknown • Sore Throat Yes No Unknown • Sore Throat Yes No Unknown • Vomiting Yes No Unknown • Other, specify: Symptom Resolution Date/	own own	Previously diagnosed with COVID-19 > 90 days ago? Yes No Unknown Yes No Unknown Yes No Unknown Yes None Unknown Yes None Unknown Yes No Unknown Yes No Unknown Unknown Yes No Unknown Unknown Yes No Unknown			
Vaccination Status: (4. Vaccine & IG Info	ormati	on Question Package in MAVEN)			
Was Patient Vaccinated? □ Yes □ No □ Unknown If no, reason not vaccinated:	n	Vaccine: Date: / Vaccine: Date: / Vaccine: Date: / Information Source: / /			

	es of Exposure 14 Days Prior to Illness: (These Top Questions will help you fill in the
	isk Question Package 5.)	
	urces of Exposure that Apply to this Case:	
□ Yes □ No □ Unk	Did case travel out-of-state or out-of-country during i	ncubation period?
	• If YES, complete Travel Questions below.	
□ Yes □ No □ Unk	Was Case a known contact to a confirmed case? (Confirmed Case) (Confirmed	xposure Questions below.
	•	et mat, complete netivities questions (14).
Other Possible Risk Se	-	
□ Yes □ No □ Unk	Is case employed at, live at, or attend a group or cong homes, hospitals, jails, etc.)?	regate care setting (examples, nursing
	• If YES, complete Group Setting Questions below.	
□ Yes □ No □ Unk	Is case employed or enrolled at a childcare program obefore/after school care, and K-12 school)?	or K-12 school (includes daycare, preschool,
	• If YES, complete Daycare/School-Aged Childcare/k	<-12 Questions below.
□Yes □No □Unk	Is case employed or enrolled at a college/university or unaffiliated individuals who were exposed to these se	
	If YES, complete College/University and Boarding S	School Questions below.
when interacting wi During the 14 days	prior to infection, how often did case wear a face coveri ith people outside of their household? prior to infection, how often was case able to maintain s	Social Some of the Time None of the Time Unk
distance? (At least 6	5 feet apart when near someone for 15 minutes or more	٤.)
Travel During Ir	ncubation Period: Did case travel out of state or the	e country during incubation period? N/A
Travel Dates//_	to// Flight Information* (during	fly while infectious?
	Airline:e notes & contact MDPH with MAVEN ID. MDPH will notify th	Flight #: ne quarantine station if there were flight exposures.
	ontact Exposure (Complete these quest	
	Contact to Confirmed or Probable Case	
The following question	ns pertain to interactions between this case and the ki	nown index case that exposed them:
Was case identified	for quarantine by a public health official (i.e., began in	n MAVEN as a Contact)? ☐ Yes ☐ No ☐ Unk If NO, stop and complete Activities & Settings Questions
	sposed to confirmed case? (ex., household member, work	, , ,
Mask Wearing: Dur case wearing a face	ing exposure to confirmed case, how often was this covering?	□ All of the Time □ Most of the Time □ Some of the Time □ None of the Time □ Unk
this case able to ma	Puring exposure to confirmed case, how often was aintain social distance? When near someone for 15 minutes or more.)	□ All of the Time □ Most of the Time □ Some of the Time □ None of the Time □ Unk

Group Setting Quest			•	• • • • • • • • • • • • • • • • • • • •					
	• •		ls a group or congr s, jails, etc.). □ Not	_					
Name and Location of the Fac		g nomes, nospital	3, juii3, etc.j 1400	Аррисаме					
Facility Type:	,	Is Case an emni	lovee of the facilit	rv? □ Yes □ No □ IInk					
racinty type.		•	Case an employee of the facility? ☐ Yes ☐ No ☐ Unk If yes, does case have direct care responsibilities?						
(ex, LTCF, Assisted Living, Group H	ome, etc.)	□ Yes □ N		ire responsibilities?					
Did case have close contact with	others in this	If applicable.	healthcare work	er type:					
setting while infectious?	s □ No □ Unk	.,							
Group Setting Ques	tions - Davc	are/School-/	Aged Childcar	e/K-12 Information					
•			child care program	-					
•	•		• -	ol) 🗆 Not Applicable					
School Program Type:	School Type:		Child Care Pro	gram or School Name:					
□ Daycare□ School-Aged Childcare (K-12)	□ Public □ Private								
☐ School (Elementary/Middle)	□ Charter		MA City/Town:						
□ School (Secondary/Vocational)□ Unk	□ Special Edu	cation	When was the c	ase at the child care program or					
			school?						
Classroom Instruction/Learnin	·		□ Incubation Period*□ Infectious Period**□ Both□ Unk						
□ Remote □ Hybrid □ In-Perso	n		Both	- Olik					
For Remote or Hybrid Learning T		_	Did case have close contact with others in this						
Where did remote instruction/le (where did the case go to do their rem			setting while been identifie	infectious? (Have close contacts					
□ School (computer classroom s	_			•					
☐ Home (in case's own home)	et up for remote	icariiiig)	□ Yes □ No □ Unk						
□ Non-School Public Setting (ex,			*Incubation Period: The 14 days prior to symptom onset date, or if never symptomatic, the date of positive specimen.						
□ Non-Home Private Setting (ex, pod, etc.)	family cooperati	ve, learning	**Infectious Period: Begins 2 days prior to symptom onset (or date of specimen collection if never symptomatic) through the 10						
p. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.			days thereafter.	nection if never symptomatic, through the 10					
Group Setting Questi	ons - Colleg	e/University	and Boardin	g School Information					
Complete if case is employed or	enrolled at a coll	lege/university or		Also includes possible exposures.)					
Education Institution Name:				xposure was identified: im, dorm, event, etc.)					
		,	r possible exposu						
Case's Residence Association	of Case:	Specify Setting	Name:						
Type: □ Staff □ On Campus □ Faculty		When was case	there?	Did case have close contact					
☐ Off Campus ☐ Grad Stud		□ Incubation P	eriod	with others in this setting					
□ Other	lu	□ Infectious Pe		while infectious? (close contacts identified?)					
Specify:		□ Both □ U	Jnk	□ Yes □ No □ Unk					
				110 110 110 11K					

Ouestions Related to ACTIVITIES and SETTINGS (Only Complete if Case was NOT originally identified as a close contact by Public Health Authority) "In the two weeks before your symptoms began (or in the two weeks before you took your test if you never had symptoms) did YOU participate in any of the following activities?" ☐ Yes ☐ No ☐ Unk Go to work outside your home (not telework) □ Indoors □ Outdoors □ Both □ Unk ☐ Yes ☐ No ☐ Unk Hug or shake hands when greeting an individual □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Visit with friends or family □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Utilize public transportation (subway, ferry, taxi, rideshare (i.e. Uber, Lyft), bus, etc.) ☐ Yes ☐ No ☐ Unk Ride in a carpool ☐ Yes ☐ No ☐ Unk Wait in a healthcare setting (doctor's office, ED, etc.) ☐ Yes ☐ No ☐ Unk Eat at a bar or restaurant □ Indoors □ Outdoors □ Both □ Unk ☐ Yes ☐ No ☐ Unk Attend a wedding, funeral, or other social gathering □ Indoors □ Outdoors □ Both □ Unk ☐ Yes ☐ No ☐ Unk Go to a hair salon, barbershop, nail/waxing salon, or spa, etc. ☐ Yes ☐ No ☐ Unk Engage in physical exercise in a group setting □ Indoors □ Outdoors □ Both □ Unk ☐ Yes ☐ No ☐ Unk Swim in a public pool □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Play a close contact sport □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Attend recreational activities (amusement park, laser tag, trampoline park, etc.) □ Indoors □ Outdoors □ Both □ Unk ☐ Yes ☐ No ☐ Unk Attend a movie theater ☐ Yes ☐ No ☐ Unk Visit a library or museum ☐ Yes ☐ No ☐ Unk Shop at a mall or other retail stores □ Yes □ No □ Unk Attend a large public gathering (religious service, concert, sporting event, rally, etc.) □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Did any children in your household attend school, camp, or daycare? □ Indoors □ Outdoors □ Both □ Unk □ Yes □ No □ Unk Did you participate in another significant activity or event that is not otherwise included above? Please Describe:

MassNotify: (Cor	mplete Question Package 9. Exposure Notification (ENX) Information)
Do you have MassN	otify enabled on your phone? 🗆 Yes 🗆 No 🗆 Unk
□ Yes □ No □ Unk	Have you shared your results with MassNotify?
	Did you receive an exposure notification from MassNotify in the past 14 days?
□ Yes □ No □ Unk	Did you receive a call from a contact tracer/LBOH informing you that you were a contact in the past 14 days?
	By which method were you FIRST identified as a contact? □ MassNotify □ Contact Tracing □ Unk

Close Contact is Defined as:

- a) Someone who was within 6 feet of an infected person while indoors for a cumulative total of 15 minutes or more over a 24-hour period. or –
- b) Having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).

Note: Wearing cloth masks can reduce risk, but does not eliminate exposure completely.

Identifying Close Contacts to the Confirmed or Probable Case

Use the following conversation guide to identify potential contacts to the confirmed case. <u>Look for close</u> contact with the case beginning in the 2 calendar days prior to symptom onset or test date. Write your notes here, and then utilize the Close Contact Form to identify and track individual contacts for follow-up.

Note: Symptom Onset Date: If I (Infectious Period Begins Two Calendar Days Prior, Onset Date is Day Zero.)

Note	e: Symptom Onset Date:/ (Infectious Period Begins Two Calendar Days Prior. Onset Date is Day Zero.)
Inf	ectious Period Dates: 2 days prior to symptom onset: to Date Isolated/Last Known Exposure:
1.	Household Contacts: ☐ Yes or ☐ None Identified
2.	Close Friends/Associates: Yes or None Identified
3.	High Risk Exposures (Medical appointments or visits to Rest Homes, Long Term Care Facilities, Nursing Homes, Schools, etc.): □ Yes or □ None Identified
4.	Workplace Exposures: □ Yes or □ None Identified
5.	Community Exposures (Includes Sports, Clubs, Social Gatherings, Religious Services, Restaurants, etc.): □ Yes or □ None Identified
6.	Other Questions/Concerns? Yes or None Identified
	Are there other issues or concerns the case would like to discuss? Have we covered all possible activities and potential exposures from when the case was symptomatic/infectious?

Key Messages:

The confirmed or probable case should be isolated away from all household contacts to the extent possible (separate rooms, bathrooms, etc.). Their close contacts are now required to quarantine and will be in quarantine until 14 days following their LAST EXPOSURE to the case. (Some contacts may exit Strict Quarantine early if they meet requirements.)

• In select cases where total isolation is not possible from the household, contacts must quarantine while continuously exposed. Then, once the case is considered "cleared from isolation," household contacts begin their FINAL 14 days of quarantine from the time of last exposure to this case prior to clearance. This could potentially be a very long time.

Cases in Isolation:

When can confirmed & probable cases exit isolation? Confirmed and probable cases must remain in isolation until they have been "cleared" by a public health authority.

- Symptomatic persons with COVID-19 (lab-confirmed or clinically diagnosed) who are in home isolation may discontinue home isolation under the following conditions: (Guidelines Updated 09/14/2021)
 - ✓ At least 24 hours have passed *after* resolution of fever without the use of fever-reducing medications **AND** improvement of other symptoms (e.g., cough, shortness of breath) **AND**
 - ✓ At least <u>TEN</u> days have passed since symptoms first appeared (illness onset). Onset date (of symptoms) would be considered "day zero."
- o Therefore, anyone with COVID-19 should stay home for a minimum of <u>ten</u> days. Only then should they discontinue isolation if at least 24 hours have also passed since fever resolution & other symptom improvement.
- Asymptomatic persons with lab-confirmed COVID-19 infection may discontinue home isolation when at least <u>10</u> days have passed since the collection date of their first positive COVID-19 diagnostic test and they have had no subsequent illness.

<u>Contacts in Quarantine</u>: <u>Determining Quarantine Dates</u>: The period a CONTACT must quarantine is determined by the day of their <u>LAST EXPOSURE</u> (Day 0). If the last exposure was on Sunday, March 7 (Day 0), then Day 1 is Monday, March 8, and Day 14 is Sunday, March 21. The contact may return to normal activities on Monday, March 22 (Day 15). <u>MDPH now allows asymptomatic contacts to exit Strict Quarantine earlier than Day 15, as described below, but must meet the following criteria and actively monitor themselves for the remainder of the 14-day Quarantine Period.</u>

Release on Day 8 after last exposure IF:

(MA Guidelines Updated 9/29/2021)

- A test (either PCR or antigen) taken on Day 5 or later is negative; AND
- The individual has not experienced any symptoms up to that point; AND
 - o The individual conducts active monitoring through Day 14 and remains symptom free.

Release on Day 11 after last exposure IF:

- The individual has not experienced any symptoms up to that point; AND
- The individual conducts active monitoring through Day 14 and remains symptom free.
 - No test is necessary under this option.

Release on Day 15 after last exposure IF:

- The individual has experienced ANY symptoms during the quarantine period EVEN if they have a negative COVID-19 test; OR The individual indicates they are unwilling or unable to conduct active monitoring.
- ✓ Distribute the MDPH Isolation Guidance to the Confirmed Case.
- Distribute the MDPH Quarantine Guidance to Identified Close Contacts.

Use the Close Contact Form to collect information on and track individual close contacts. Partner with the confirmed case to assist in notifying contacts when possible. (For example, the case should be able to notify their workplace Human Resources Department, and the workplace can help facilitate notifications to colleagues as appropriate.)

- ✓ Create MAVEN events for individual contacts identified.
- ✓ "Share" index case and contact events with other towns as applicable.

MDPH understands the volume may be challenging, but focus on high priority contacts. You can notify contacts by phone or email and check back in at the end of the quarantine to confirm they did not develop illness.

Additional Notes Page:

Infectious Period Estimation Tool: Use this table to estimate a case's infectious period and when they can likely exit isolation (Day 11).

- ✓ **Symptomatic Cases:** The infectious period begins two days before symptom onset through 10 days after, with the day of symptom onset as Day 0. (Fevers must have resolved at least 24 hours prior to exiting isolation and other symptoms must have greatly improved.)
- ✓ **Asymptomatic Cases:** The infectious period begins two days before positive test collection date through 10 days after, with the day of specimen collection as Day 0.

Example:

Infectious Period start		Onset or Test Date										Last Day	Exit
Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day
-2	-1	0	1	2	3	4	5	6	7	8	9	10	11
10/13	10/14	10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26

Note Isolation/Infectious Period below in chart for reference during interview.

Key Dates for Current Case:

Infectious Period start		Onset or Test Date										Last Day	Exit
Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day	Day
-2	-1	0	1	2	3	4	5	6	7	8	9	10	11

Additional Employer Information (Employer, location, date last worked):

Additional Exposures/Activities/Notes: